

BOARD POLICY DEVELOPMENT PROCESS

Faculty-Administration-Board Policy Committee

1. The district policy committee will consist of 15 advisors to the superintendent of schools and in turn to the Board of Education. The Committee's purpose is to help formulate policy for the district.
2. Members of the policy committee shall include one teacher and one administrator from each level, elementary (K-4), intermediate (4-6) junior high (7-8), and high school (9-12), one teacher at large (traveling teachers - art, music, PE and special education), a representative of the classified employees, president of the Sweetwater Education Association, administrative representative of the Administration Building, Administrator at Large and one Board Member. The meeting shall be presided over by the Director of Human Resources who is in charge of keeping the policies up to date. (Buildings may send non-voting observers, to enhance communication, but these are not members of the Policy Committee.)
3. Teachers shall be elected by the teachers in the buildings. A classified representative shall be elected by ballot of classified personnel in the district. All other appointments will be made by the Superintendent of Schools.
4. The elected committee members will be selected in the first week in May of each even numbered year listed below. Elected members will serve four years and appointed members will serve one year. The elected members will be chosen according to the following schedule:

Elementary Teacher (K-3) 2026
Elementary Administrator 2024
Intermediate Teacher (4-6) 2024
Intermediate Administrator 2026
Classified Representative 2024

Junior High Teacher 2026
Junior High Administrator 2024
High School Teacher 2024
High School Administrator 2026
Teacher at Large 2026

Committee Responsibilities:

At the request of the Board, Superintendent, or Stakeholders, policies may be brought forth for review and/or development.

It will be the duty of the policy committee to review and/or develop policies brought forth and send policies out for stakeholder input before being sent to the board.

Issued and approved by the Board 10/22/73
Revised and approved by the Board 04/24/78
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