

THE EPS/NSBA SCHOOL BOARD POLICY CLASSIFICATION SYSTEM

SECTIONS

- A FOUNDATIONS AND BASIC COMMITMENTS
- B SCHOOL BOARD GOVERNANCE AND OPERATIONS
- C GENERAL SCHOOL ADMINISTRATION
- D FISCAL MANAGEMENT
- E SUPPORT SERVICES
- F FACILITIES DEVELOPMENT
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- L EDUCATION AGENCY RELATIONS

Policy	Rule	Exhibit	SECTION A: FOUNDATIONS AND BASIC COMMITMENTS		State
			Consult The School Administrator's Guide to the EPS/NSBA System , 1975 revised edition, for a full explanation of the codes and descriptors which follow. Use the checklist to record the contents of your own district policy manual. Your checkmarks will indicate which descriptors are covered in your manual.		
			AA	School District Legal Status	X
			SN	<i>A statement that promulgates the official name of the district and describes its jurisdiction and status as a legal entity. Not to be confused with BB, School Board Legal Status.</i>	
			AB	The People and Their School District	
			SN	<i>A statement concerning the democratic principles which shall underlie the Board's governance of the public school system.</i>	
			ABA	Community Involvement in Decisionmaking (Also KC)	X
			ABB	Staff Involvement in Decisionmaking (Also GBB)	X
			ABC	Student Involvement in Decisionmaking (Also JFB)	
			AC	Nondiscrimination	X
			SN	<i>A statement of the Board's position concerning the equal and fair treatment of all persons-students, staff members, vendors, and others-regardless of race, creed, or sex in all aspects of the district's affairs.</i>	
			ACA	Nondiscrimination on the Basis of Sex	X
			AD/AE	Educational Philosophy	X
			SN	<i>A statement concerning the lodestar principles and aspirations which shall guide the instructional program.</i>	
			AE	School District Goals and Objectives	
			SN	<i>The statement translating the Educational Philosophy into a plan of action and accomplishment by articulating the stated goals of the instructional and other major programs and also the related objectives targeted for achievement by a specific time.</i>	
			AF	Commitment to Accomplishment	
			SN	<i>The statement that makes a commitment to continued progress and improvement through a program of meaningful evaluation and assessment.</i>	
			AFA	Evaluation of School Board Operational Procedures (Also BK)	
			AFB	Evaluation of the Superintendent (Also CBG)	
			AFC	Evaluation of Professional Staff (Also GCN)	X
			AFD	Evaluation of Support Staff (Also GDN)	X
			AFE	Evaluation of Instructional Programs (Also IM)	
			AFF	Evaluation of Support Services (Also EJ)	
			AFG	Use of Independent Evaluators	
			AFH	Evaluation of Evaluators	
			AG	Accomplishment Reporting to the Public	
			SN	<i>A statement that commits the Board to open and candid progress reporting concerning the achievement of goals and objectives.</i>	
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Policy	Rule	Exhibit	SECTION A: FOUNDATIONS AND BASIC COMMITMENTS CONT. Consult The School Administrator's Guide to the EPS/NSBA System , 1975 revised edition, for a full explanation of the codes and descriptors which follow. Use the checklist to record the contents of your own district policy manual. Your checkmarks will indicate which descriptors are covered in your manual.	State
			AGA Recognitions for Accomplishment <i>SN A statement concerning the Board's intent to honor distinguished or exceptional achievements of citizens, students, staff members, or Board members.</i>	X
			<p>Note: A check in the column marked "State" indicates that a statement in the Wyoming Education Policies Reference Manual addresses the topic and offers appropriate legal references.</p>	

			SECTION B: SCHOOL BOARD GOVERNANCE & OPERATIONS		
Policy	Rule	Exhibit	Consult The School Administrator's Guide to the EPS/NSBA System , 1975 revised edition, for a full explanation of the codes and descriptors which follow. Use the checklist to record the contents of your own district policy manual. Your checkmarks will indicate which descriptors are covered in your manual.		State
			BA	Board Operational Goals	X
			BAA	Priority Objectives of Board Operations	
			BB	School Board Legal Status	X
			BBA	School Board Powers and Duties	X
			BBAA	Board Member Authority	X
			BBB	School Board Elections	X
			BBBA	Board Member Qualifications	X
			BBBB	Board Member Oath of Office	
			BBC	Board Member Resignation	
			BBD	Board Member Removal From Office	
			BBE	Unexpired Term Fulfillment	X
			BBF	School Board Member Ethics	
			BBFA	Board Member Conflicts of Interest	X
			BC	Organization of the Board	
			SN	<i>This term does not call for a policy. Its purpose is to establish a category.</i>	
			BCA	Board Organizational Meeting	X
			SN	<i>The meeting-usually held annually-at which the Board elects its officers and transacts other organizational business, such as, for example, the reaffirming of policies.</i>	
			BCB	Board Officers	
			SN	<i>A statement or statements listing and describing the duties of the officers of the Board. Create subcategories for separate officers as desired.</i>	
			BCC	Appointed Board Officials	
			SN	<i>A statement or statements listing and describing the duties of officials who are not Board members-e.g., a treasurer who is required by statute or an ex officio secretary.</i>	
			BCD	Board-Superintendent Relationship	X
			BCE	Board Committees	
			SN	<i>The policy concerning the Board's position on the use of standing or temporary committees made up of its members. Create subcategories as desired for policies relating to the function of separate committees.</i>	
			BCF	Advisory Committees to the Board	
			SN	<i>The policy concerning the Board's general intentions vis-a-vis advisory committees. Create subcategories as desired for policies relating to separate advisory committees.</i>	
			BCG	School Attorney	X
			BCH	Consultants to the Board	
			SN	<i>Outside consultants who work on assignments made directly by the Board. See also CK, Program Consultants.</i>	
			BCI	Board Staff Assistants	
			SN	<i>Staff members who work on direct assignments to the Board as opposed to those who work for the Board through the superintendent's office.</i>	

Section B-1 of 3 pages.

SECTION B: SCHOOL BOARD GOVERNANCE & OPER. CONT.			State
Policy	Rule	Exhibit	
		Consult The School Administrator's Guide to the EPS/NSBA System , 1975 revised edition, for a full explanation of the codes and descriptors which follow. Use the checklist to record the contents of your own district policy manual. Your checkmarks will indicate which descriptors are covered in your manual.	
		BD School Board Meetings	X
		BDA Regular Board Meetings	
		BDB Special Board Meetings	
		BDC Executive Sessions	X
		BDD Board Meeting Procedures	
		BDDA Notification of Board Meetings	
		Bddb Agenda Format	
		BDDC Agenda Preparation and Dissemination	X
		BDDD Quorum	X
		BDDE Rules of Order	X
		BDDEA Parliamentary	
		BDDEB Suspension of Rules of Order	
		BDDF Voting Method	
		BDDG Minutes	X
		BDDH Public Participation at Board Meetings (Also KD)	X
		BDDI News Media Services at Board Meetings (Also KBCC)	
		BDDJ Broadcasting and Taping of Board Meetings (Also KBCE)	
		BDDK Reporting Board Meeting Business	
		<i>SN Procedures for disseminating information about "last night's" meeting to the Board's internal & external publics.</i>	
		BDE Special Procedures for Conducting Hearings	
		<i>SN The policy describing special hearing procedures or, if various procedures apply for different kinds of hearings, a statement providing cross reference information to such descriptors as those relating to staff grievances, student expulsions, budget hearings, etc.</i>	
		BE School Board Work Sessions and Retreats	
		BF Board Policy Development	X
		BFA Policy Development System	X
		BFB Preliminary Development of Policies	
		BFC Policy Adoption	X
		BFCA Policy Review of Administrative Rules (Also CHB)	
		BFD Policy Dissemination	
		BFE Administration in Policy Absence (Also CHD)	
		BFF Suspension of Policies	X
		BFG Policy Review and Evaluation	X
		BFGA Policy Manual Accuracy Check	X
		<i>SN The periodic recall and check for accuracy of all copies of the policy manual.</i>	
		BG Board-Staff Communications (Also GBD)	X

Policy	Rule	Exhibit	SECTION B: SCHOOL BOARD GOVERNANCE & OPER. CONT.	State
			Consult The School Administrator's Guide to the EPS/NSBA System , 1975 revised edition, for a full explanation of the codes and descriptors which follow. Use the checklist to record the contents of your own district policy manual. Your checkmarks will indicate which descriptors are covered in your manual.	
			BH Board Member Services	
			BHA New Board Member Orientation	X
			BHB Board Member Development Opportunities	X
			BHBA School Board Conferences, Conventions, & Workshops	
			BHC Board Office Facilities and Services	
			BHD Board Member Compensation and Expenses	X
			BHE Board Member Insurance	X
			BI School Board Legislative Program	X
			<i>SN Procedures by which the Board will establish a formal position vis-a-vis pending state and federal legislation and/or a declaration of the Board's current legislative goals.</i>	
			BJ School Board Memberships	X
			<i>SN The policy concerning the institutional memberships of both the Board and the school district.</i>	
			BJA Liason With School Boards Associations	
			BK Evaluation of School Board Operational Procedures (Also AFA)	

Policy	Rule	Exhibit	SECTION C: GENERAL SCHOOL ADMINISTRATION	State
			Consult The School Administrator's Guide to the EPS/NSBA System , 1975 revised edition, for a full explanation of the codes and descriptors which follow. Use the checklist to record the contents of your own district policy manual. Your checkmarks will indicate which descriptors are covered in your manual.	
			CA Administration Goals	X
			CAA District Administration Priority Objectives	
			CB School Superintendent	
			CBA Qualifications and Duties of Superintendent	X
			CBB Recruitment and Appointment of Superintendent	
			CBC Superintendent's Contract	
			<i>SN The policy concerning the issuance of a contract and/or the terms of the contract itself. This descriptor may preclude the need for other descriptors in this series.</i>	
			CBD Superintendent's Compensation and Benefits	
			CBE Superintendent's Development Opportunities	
			CBF Superintendent's Consulting Activities	
			CBG Evaluation of the Superintendent (Also AFB)	
			CBH Superintendent's Termination of Employment	
			CBHA Superintendent's Retirement	
			CC Administrative Organization Plan	
			CCA Organization Charts	
			CCB Line and Staff Relations	X
			CD Management Team	
			<i>SN The cadre of division and department heads, principals, and others which -under the leadership of the superintendent-shares the responsibilities for school district administration.</i>	
			CE Administrative Councils, Cabinets, and Committees	X
			CF School Building Administration	X
			<i>SN The internal management of individual schools.</i>	
			CG Special Programs Administration	
			<i>SN The internal management of autonomous or semi-autonomous programs.</i>	
			CGA Summer Program Administration	
			CGB Adult Education Program Administration	
			CGC State and Federal Programs Administration	
			CH Policy Implementation	
			CHA Development of Administrative Rules	
			CHB Board Review of Administrative Rules (Also BFCA)	
			CHC Administrative Rules Dissemination	
			CHCA Approval of Handbooks and Directives	X
			<i>SN The policy concerning the authority to duplicate and distribute circulars, leaflets, guidebooks, and the like which are intended to interpret or explain Board policies and/or general administrative rules.</i>	
			CHD Administration in Policy Absence (Also BFE)	
			Section C-1 of 2 pages	

Policy	Rule	Exhibit	SECTION C: GENERAL SCHOOL ADMINISTRATION CONTINUED Consult The School Administrator's Guide to the EPS/NSBA System , 1975 revised edition, for a full explanation of the codes and descriptors which follow. Use the checklist to record the contents of your own district policy manual. Your checkmarks will indicate which descriptors are covered in your manual.	State
			CI Temporary Administrative Arrangements <i>SN The policy authorizing the substitute, acting, and/or part-time administrators.</i>	X
			CJ Administrative Intern Program	
			CK Program Consultants <i>SN Outside consultants engaged to assist any division or department other than the Board itself. See also BCH, Consultants to the Board.</i>	
			CL Administrative Reports	X
			CM School District Annual Report	

POLICY	RULE	EXHIBIT		STATE
			SECTION D: FISCAL MANAGEMENT Consult The School Administrator's Guide to the EPS/NSBA System, 1975 revised edition, for a full explanation of the codes and descriptors which follow. Use the checklist to record the contents of your own district policy manual. Your checkmarks will indicate which descriptors are covered in your manual.	
			DA Fiscal Management Goals	X
			DAA Fiscal Management Priority Objectives	
			DB Annual Operating Budget	X
			DBA Budgeting System	
			DBB Fiscal Year	
			DBC Budget Deadlines and Schedules	
			DBD Budget Planning	
			<i>SN The policy describing the general plan for the development of the budget and also the extent of involvement by students, staff, and/or public in the development and review of budget recommendations.</i>	
			DBE Determination of Budget Priorities	
			DBF Dissemination of Budget Recommendations	
			DBG Budget Hearings and Reiveiws	
			DBH Budget Adoption Procedures	
			DBHA Budget Referenda	
			DBI Budget Appeals Procedures	
			DBJ Budget Implementation	
			DBK Line Item Transfer Authority	
			DC Tax and Debt Limitations	
			<i>SN A statement of information as to these limitations as mandated by law. Create subcategories as necessary for special policies or state requirements pertaining to authority to purchase short term and tax anticipation notes as well as requirements for tax and bond elections.</i>	
			DD State and Federal Aid Eligibility Determination	X
			<i>SN The policy which declares the Board's desire to be kept fully informed about the district's eligibility for participation in existing or imminent state and federally funded programs.</i>	
			DE Revenues From Tax Sources	
			<i>SN This term does not call for a policy. Its purpose is to establish a category.</i>	
			DEA Revenues From Local Tax Sources	
			<i>SN A statement concerning the procedures for raising local funds for school support purposes. Create subcategories as necessary for legal requirements concerning school tax collection procedures.</i>	
			DEB Revenues from State Tax Sources	
			DEC Revenues from Federal Tax Sources	
			DF Revenues From Nontax Sources	
			<i>SN This term does not call for a policy. Its purpose is to establish a category.</i>	
			DFA Revenues From Investments	
			DFFA Use of Surplus Funds	

POLICY	RULE	EXHIBIT	SECTION D: FISCAL MANAGEMENT CONTINUED										STATE
			Consult The School Administrator's Guide to the EPS/NSBA System, 1975 revised edition, for a full explanation of the codes and descriptors which follow. Use the checklist to record the contents of your own district policy manual. Your checkmarks will indicate which descriptors are covered in your manual.										
			DFB	Revenues From School-Owned Real Estate									
				<i>SN Pertains to property owned by the school district but not used for school purposes.</i>									
			DFC	Grants From Private Sources									
			DFD	Rentals and Service Charges									
			DFE	Gate Receipts and Admissions									
			DFEA	Free Admissions									
			DFE	Royalties									
			DFG	Income From School Shop Sales and Services									
			DG	Depository of Funds									X
			DGA	Authorized Signatures									X
			DGB	Check-Writing Services									X
			DH	Bonded Employees and Officers									X
			DI	Fiscal Accounting and Reporting									X
			DIA	Accounting Systems									
			DIB	Types of Funds									
			DIC	Financial Reports and Statements									
			DID	Inventories									
			DIE	Audits									
			DJ	Purchasing									
				<i>SN This term does not call for a policy. Its purpose is to establish a category.</i>									
			DJA	Purchasing Authority									X
			DJB	Petty Cash Accounts									X
			DJC	Bidding Requirements									
			DJD	Local Purchasing									
			DJE	Cooperative Purchasing									
			DJF	Purchasing Procedures									X
				<i>SN The policy or policies concerning the purchasing of goods and services excepting food. See EFA, Food Purchasing. Create subcategories if necessary concerning purchasing standardization, specificaitons, requisitions, purchase orders, change orders, verification; of receipt of goods and services, and the like.</i>									
			DJG	Vendor Relations									
			DJGA	Sales Calls and Demonstrations									
			DJH	Credit Cards & Purchase Orders									X
			DK	Payment Procedures									X
			DL	Payroll Procedures									X
			DLA	Payday Schedules									
			DLB	Salary Deductions									

[illegible]

POLICY	RULE	EXHIBIT		STATE
			SECTION E: SUPPORT SERVICES Consult The School Administrator's Guide to the EPS/NSBA System, 1975 revised edition, for a full explanation of the codes and descriptors which follow. Use the checklist to record the contents of your own district policy manual. Your checkmarks will indicate which descriptors are covered in your manual.	
			EA Support Service Goals	
			EAA Support Services Priority Objectives	
			EB Safety Program	X
			EBA Building and Grounds Inspections	
			EBAA Reporting of Hazards	
			EBAB Warning Systems	
			EBB Accident Prevention and Procedures	
			EBBA First Aid	
			EBBAB Service Animals	
			EBBB Accident Reports	X
			EBC Emergency Plans	
			EBCA Disaster Plans	
			EBCB Fire Drills	
			EBCC Bomb Threats	
			EBCD Emergency Closing	
			EC Buildings and Grounds Management	
			ECA Buildings and Grounds Security	
			ECAA Access to Buildings	
			ECAB Vandalism	
			ECB Building and Grounds Maintenance	
			ECBA Pesticides	X
			ECC Custodial Services	
			ECD Traffic and Parking Controls	
			ECE Buildings and Grounds Records and Reports	
			ECF Conservation of Energy	X
			ED Material Resources Management	
			<i>SN The policy or policies relating to the management and control of instructional and noninstructional equipment, materials, and supplies.</i>	
			EDA Receiving and Warehousing	
			EDB Maintenance and Control of Materials	X
			EDBA Maintenance and Control of Instructional Materials	
			EDBB Maintenance and Control of Noninstructional Materials	
			EDC Authorized Use of School-Owned Materials	
			EDD Material Resources Records and Reports	
			EE Transportation Services Management	
			EEA Student Transportation Services	X
			EEAA Walkers and Riders	X
			EEAB School Bus Scheduling and Routing	
			EEAC School Bus Safety Program	X
			EEACA Bus Driver Examination and Training	
			EEACB School Bus Maintenance	

POLICY	RULE	EXHIBIT	SECTION E: SUPPORT SERVICES	STATE
			Consult The School Administrator's Guide to the EPS/NSBA System, 1975 revised edition, for a full explanation of the codes and descriptors which follow. Use the checklist to record the contents of your own district policy manual. Your checkmarks will indicate which descriptors are covered in your manual.	
			EEACC Student Conduct on School Buses (Also JFCC)	X
			EEAD Special Use of School Buses	X
			EEAF Student Transportation Insurance	
			EEAG Student Transportation Records and Reports	
			EEB Business and Personnel Transportation Services	
			EEBA School-Owned Vehicles	
			EEBB Use of Private Vehicles on School Business	
			EEBC Business and Personnel Transportation Insurance	
			EEBD Business and Personnel Transportation Records and Reports	
			EF Food Services Management	X
			EFA Food Purchasing	
			EFAA Use of Surplus Commodities	
			EFB Free and Reduced Price Food Services	X
			EFC Vending Machines	X
			EFD Food Sanitation Program	
			EFE Food Services Records and Reports	
			EG Office Services Management	
			EGA Office Communications Services	
			EGAA Printing and Duplicating Services	X
			EGAB Mail and Delivery Services	
			EGAC Telephone Services	
			EGB Clerical Services	
			EGC Office Services Records and Reports	
			EH Data Management <i>SN The policy concerning centralized record-keeping. See "Records" in the code Finder Index.</i>	
			EI Insurance Management <i>SN The policy concerning the school district's overall insurance program or concerning those insurance matters not covered welsewhere. See "insurance" in the Code Finder Index.</i>	X
			EIA Property Insurance	
			EIB Liability Insurance	
			EJ Evaluation of Support Services (Also AFF)	
			EK Parent Travel/Children Receiving Special Services	X

POLICY	RULE	EXHIBIT	STATE
SECTION F: FACILITIES DEVELOPMENT			
Consult The School Administrator's Guide to the EPS/NSBA System, 1975 revised edition, for a full explanation of the codes and descriptors which follow. Use the checklist to record the contents of your own district policy manual. Your checkmarks will indicate which descriptors are covered in your manual.			
		FA Facilities Development Goals	
		FAA Facilities Development Priority Objectives	
		FB Facilities Planning	X
		FBA Facilities Planning Advisors	
		FBB Enrollment Projections	
		FC Facilities Capitalization Program	X
		FCA Capitalization Policy	X
		FCAB Depreciation Policy	X
		FD Bond Campaigns (Also KBE)	
		FE Facilities Construction	
		FEA Educational Specifications	X
		FEB Selection of Architect	X
		FEC Facilities Development Plans and Specifications	
		FECA Site Plans and Specifications	
		FECB Construction Plans and Specifications	
		FECC Equipment Plans and Specifications	
		FED Construction Cost Estimates and Determinations	X
		FEE Site Acquisition Procedure	
		FEF Construction Contracts Bidding and Awards	X
		FEFA Contractor's Fair Employment Clause	
		FEFB Contractor's Affidavits and Guarantees	X
		FEG Supervision of Construction	
		FEH Construction Project Insurance Program	
		FEI Construction Project Records and Reports	
		FF Naming New Facilities	X
		FFA Memorials	
		FFB Names on Building Plaques	
		FG Board Inspection and Acceptance of New Facilities	X
		FH Staff Orientation to New Facilities	
		FI Public Dedication of New Facilities	
		FJ Temporary School Facilities	
		FK Facilities Renovations	
		FL Retirement of Facilities	
		<i>SN The policy concerning the determination of facilities obsolescence and the deployment of staff and students to other facilities</i>	

Section F-1 of 1 pages

POLICY	RULE	EXHIBIT	STATE
		SECTION G: PERSONNEL Consult The School Administrator's Guide to the EPS/NSBA System, 1975 revised edition, for a full explanation of the codes and descriptors which follow. Use the checklist to record the contents of your own district policy manual. Your checkmarks will indicate which descriptors are covered in your manual.	
		GA Personnel Policies Goals	
		GAA Personnel Policies Priority Objectives	
		GB General Personnel Policies	X
		<i>SN This term does not call for a policy. Its purpose is to establish a category for the GB group of descriptors which follow and which pertain, for the most part, to all employees.</i>	
		GBA Equal Opportunity Employment	X
		GBB Staff Involvement in Decision-making (Also ABB)	X
		GBC Staff Ethics	
		GBCA Staff Conflicts of Interest	
		GBCB Drug-Free Workplace	X
		GBCB-R Drug Free Workplace	X
		GBCB-E Notice to Employees of the Drug-Free Workplace	X
		GBCC Sexual Harassment	X
		GBCC-E Harrassment & Violence Form	X
		GBCC-E-1 Notice to Individuals Complaining of Harrassment	X
		GBCD Alcohol and Controlled Substances Testing Policy	X
		GBCD-R Alcohol and Controlled Substances Testing	X
		GBCE District Wide Network Use Policy	X
		GBCE-E Staff Authorization For Network/Internet Access	X
		GBCF School District Equipment and Student Supervision	X
		GBCF-R School District Equipment and Student Supervision	X
		GBCG School District Equipment and Student Supervision	X
		GBCG-R School District Equipment and Student Supervision	X
		GBD Board-Staff Communications (Also BG)	X
		GBE Staff Health and Safety	X
		GBEA Staff Protection	
		<i>SN The policy intended to protect staff members against physical and/or psychological abuse from any quarter.</i>	
		GBEB Communicable Diseases	X
		GBEB-R Communicable Diseases	X
		GBEC Health Care Benefits for Retiree	X
		GBEC-R Health Care Benefits for Retirees	X
		GBEC-R-2 Health Care Severance Incentive Plan	X
		GBEC-E Waiver and Release	X
		GBED Use of Force	X
		GBED-E Use of Force-Incident Report	X
		GBF Staff Participation in Community Activities (Also KE)	
		GBG Staff Participation in Political Activities	
		GBH Staff-Student Relations (Also JM)	X
		GBI Staff Gifts and Solicitations	
		<i>SN The policy relating to the giving of gifts to or by staff members and Solicitations, such as charity appeals, by or from staff members and staff organizations. See also JL, Student Gifts and Solicitations.</i>	

POLICY	RULE	EXHIBIT		STATE
			SECTION G: PERSONNEL	
			Consult The School Administrator's Guide to the EPS/NSBA System, 1975 revised edition, for a full explanation of the codes and descriptors which follow. Use the checklist to record the contents of your own district policy manual. Your checkmarks will indicate which descriptors are covered in your manual.	
			GBJ Staff Funds Management	
			<i>SN Pertains to special funds such as "sunshine" funds which do not involve school moneys</i>	
			GBK Use of Tobacco on School Premises	X
			GBL Personnel Records	X
			GBM Staff Complaints and Grievances	X
			GBN Court Witness and Jury Duty Leave	X
			GBO Key Policy	X
			GBO-R Key Policy	X
			GC Professional Staff(Certified Staff)	
			<i>SN This term does not call for a policy. Its purpose is to establish a category for policies which apply to teachers and other professional employees including Administrators below the level of the Superintendent.</i>	
			GCA Professional Staff Positions	X
			GCA-R Professional Staff Positions (Certification)	X
			<i>SN The policy concerning the establishment of professional staff positions (i.e. job titles) and job description requirements. If actual job descriptions, are considered policy, they are to be filled as sub-categories - GCAA, GCAB, GCAC, etc.</i>	
			GCB Professional Staff Contracts and Compensation Plans	X
			GCB-R Professional Staff Contracts and Compensation Plans	X
			GCB-E-1 Wyoming Teacher Employment Law	X
			GCB-E-2 Teacher Contract	X
			GCBB Professional Staff Supplementary Pay Plans	X
			GCBB-R Travel Stipend for Professional Staff	X
			GCBC Professional Staff Fringe Benefits	X
			GCBC-R-1 Professional Staff Fringe Benefits - Life Insurance	X
			GCBC-R-2 Professional Staff Fringe Benefits - Health Insurance	X
			GCBD Professional Staff Leaves and Absences	X
			GCBDA/HG Professional Staff Leaves and Absences- Short Term Leaves	X
			GCBDA-R Personal Leave	X
			GCBDB Family Medical Leave	X
			GCBDB-R Procedure for Processing FMLA Leave Requests	X
			GCBDB-E-1 Request for Family or Medical Leave or Absence	X
			GCBDB-E-2 Certification of Health Care Provider	X
			GCBDB-E-1 Response to Employee	X
			GCBDC/HG Professional Staff Leaves and Absences-Long Term Leaves	X
			GCBDC-E Approval of Leave of Absence	X
			GCBDC-EE Approval of Academic Year Leave	X
			GCBDD Military Leave	X
			GCBE Professional Staff Vacations and Holidays	X
			GCBF/HG Sick Leave Bank	X
			GCBF-R/HG Certified Sick Leave Bank	X
			GCBG/HG Long Term Disability	X
			GCBG-R Long Term Disability	X
			GCBH/HG Short Term Disability	X

Policy	RULE	EXHIBIT		STATE
			SECTION G: PERSONNEL CONTINUED Consult The School Administrator's Guide to the EPS/NSBA System, 1975 revised edition, for a full explanation of the codes and descriptors which follow. Use the checklist to record the contents of your own district policy manual. Your checkmarks will indicate which descriptors are covered in your manual.	
			GCC Professional Staff Recruiting	
			GCCA Posting of Professional Staff Vacancies	
			GCD Professional Staff Hiring	
			GCE Part-Time and Substitute Professional Staff Employment	X
			GCE-R Part-Time and Substitute Professional Staff Employment	X
			GCEA Arrangements for Professional Staff Substitutes	
			GCF Professional Staff Orientation	
			GCG Professional Staff Probation and Tenure	X
			GCH Professional Staff Seniority	
			GCI Professional Staff Assignments and Transfers	X
			GCI-R Professional Staff Assignments and Transfers	X
			GCIA Articulation of Programs	X
			GCJ Professional Staff Time Schedules	X
			GCK Professional Staff Work Load	X
			GCK-R Professional Staff Work Load	X
			GCKA Professional Staff Extra Duty	
			GCKB Instructional Planning	
			GCLB-R Instructional Planning	X
			GCL Professional Staff Development Opportunities	X
			<i>SN The policy concerning the district's inservice educational program for professional employees.</i>	
			GCL-R Professional Staff Development Opportunities	X
			GCLA Professional Staff Visitations and Conferences	
			<i>SN The policy concerning attendance by professional staff members at meetings, workshops, conventions, and the like outside the school district on school time.</i>	
			GCLB Mentoring and Teacher Assistance Program	X
			GCM Supervision of Professional Staff	
			GCN Evaluation of Professional Staff (Also AFC)	X
			GCN-R Performance Evaluation Rubrics	X
			GCO Professional Staff Promotions	
			GCP Professional Staff Termination of Employment	
			GCPA Reduction in Professional Staff Work Force	X
			GCPA-R Reduction in Professional Staff Work Force	X
			GCPA-R-2 Reduction in Force (RIF) Recall Procedure	X
			GCPA-E Recall Request Form	X
			GCPB Resignation of Professional Staff Members	X
			GCPC/HG Retirement of Professional Staff Members	X
			GCPD Suspension and Dismissal of Professional Staff Members	X
			Section G- 3rd of 6 pages	

Policy	RULE	EXHIBIT		STATE
			SECTION G: PERSONNEL CONTINUED Consult The School Administrator's Guide to the EPS/NSBA System, 1975 revised edition, for a full explanation of the codes and descriptors which follow. Use the checklist to record the contents of your own district policy manual. Your checkmarks will indicate which descriptors are covered in your manual.	
			GCQ Miscellaneous Professional Staff Policies <i>SN This term does not call for a policy. Its purpose is to establish a category.</i>	
			GCQA Nonschool Employment by Professional Staff Members	X
			GCQAA Professional Staff Consulting Activities <i>SN The policy pertaining to consulting activities carried on outside the school district.</i>	X
			GCQAB Tutoring for Pay	
			GCQB Professional Research and Publishing <i>SN The policy concerning the Board's interest in the research and publishing activities of professional staff members, particularly when such activities involve school time, school facilities, or data derived from the staff member's work in the school district.</i>	
			GCQC Exchange Teaching	
			GCQD Professional Organizations <i>SN The policy concerning which memberships for professional staff members the Board will encourage or support.</i>	
			GCQD-H Head Start - Procedures for Shared Decision Making	X
			GCQDA-H Internal Dispute Resolution Policy & Procedure	X
			GCQDB-H Governing Rules & Responsibilities for Head Start	X
			GCQE District Content Area Department Chair Positions	X
			GCQF Identification Badges	X
			GCQF-R Identification Badges	X
			<p>The term "certified staff" or "certificated personnel" is used in policies and regulations even though the EPS terminology "professional staff" has been retained in the codification system and code finder Index.</p>	

Policy	RULE	EXHIBIT		STATE
			SECTION G: PERSONNEL CONTINUED	
			Consult The School Administrator's Guide to the EPS/NSBA System, 1975 revised edition, for a full explanation of the codes and descriptors which follow. Use the checklist to record the contents of your own district policy manual. Your checkmarks will indicate which descriptors are covered in your manual.	
			GD Support Staff (Classified Staff)	X
			SN This term does not call for a policy. Its purpose is to establish a category for policies which apply to such employees as clerks, custodians, bus drivers, and others who are not covered by provisions of the GC group of policies	
			GDA Support Staff Positions	X
			SN The policy concerning the establishment of support staff positions (i.e., job titles) and job description requirements. If actual job descriptions are considered policy, they are to be filled as sub-categories GDAA, GDAB, GDAC, etc.	
			GDB Support Staff Contracts and Compensation Plans	X
			GDBA Support Staff Salary Schedules	
			GDBAA Support Staff Merit System	
			GDBB Support Staff Supplementary Pay Plans	X
			GDBB-R Support Staff Supplementary Pay Plans	X
			GDBC Support Staff Fringe Benefits	X
			GDBD Support Staff Leaves and Absences	X
			GDBDA Classified Sick Leave Bank	X
			GDBDA-R Sick Leave Bank Rules and Regulations	X
			GDBDB Family Medical Leave	X
			GDBDB-R Procedure for Processing Family Medical Leave	X
			GDBDB-E-1 Request for Family Medical Leave	X
			GDBDB-E-2 Certification of Health	X
			GDBDB-E-3 Response to Employee	X
			GDBDC Short Term Disability	X
			GDBDD Long Term Disability	X
			GDBDE Military Leave	X
			GDBE Support Staff Vacations and Holidays	X
			GDBE-R Vacation Leave Policy	X
			GDBF Support Staff Lunch and Break Times	X
			GDC Support Staff Recruiting	
			GDCA Posting of Support Staff Vacancies	X
			GDD Support Staff Hiring	
			GDE Part-Time and Substitute Support Staff Employment	
			GDEA Arrangements for Support Staff Substitutes	
			GDF Support Staff Orientation	
			GDG Support Staff Probation and Tenure	X
			GDH Support Staff Seniority	
			GDI Support Staff Assignments and Transfers	X
			GDJ Support Staff Time Schedules	
			GDK Support Staff Work Load	
			GDKA Support Staff Extra Duty	
			GDKB Support Staff Meetings	
			GDL Support Staff Development Opportunities	

Policy	RULE	EXHIBIT		STATE
			SECTION G: PERSONNEL CONTINUED Consult The School Administrator's Guide to the EPS/NSBA System, 1975 revised edition, for a full explanation of the codes and descriptors which follow. Use the checklist to record the contents of your own district policy manual. Your checkmarks will indicate which descriptors are covered in your manual.	
			<i>SN The policy concerning the district's inservice educational program for support staff.</i>	
		GDLA	Support Staff Visitations and Conferences <i>SN The policy concerning attendance by support staff members at meetings, workshops, conventions, and the like outside the school district on school time</i>	
		GDM	Supervision of Support Staff	
		GDN	Evaluation of Support Staff (Also AFD)	X
		GDO	Support Staff Promotions	
		GDP	Support Staff Termination of Employment	
		GDPA	Reduction in Support Staff Work Force	
		GDPB	Resignation of Support Staff Members	X
		GDPC	Retirement of Support Staff Members	X
		GDPD	Suspension and Dismissal of Support Staff members	X
		GDQ	Miscellaneous Support Staff Policies	
			<i>SN This term does not call for a policy. Its purpose is to establish a category.</i>	
		GDQA	Nonschool Employment by Support Staff Members	X
		GDQB	Identification Badges	X
		GDQB-R	Identification Badges	X
			<p>The term "classified Staff" or "classified personnel" is used in policies and regulations even though the EPS terminology "support staff" has been retained in the codification system and code finder Index.</p> <p style="text-align: right;">Section G- 6th of 6 pages</p>	

Policy	Rule	Exhibit	SECTION H: NEGOTIATIONS	State
			Consult The School Administrator's Guide to the EPS/NSBA System , 1975 revised edition, for a full explanation of the codes and descriptors which follow. Use the checklist to record the contents of your own district policy manual. Your checkmarks will indicate which descriptors are covered in your manual.	
			HA Negotiations Goals	
			HAA Negotiations Priority Objectives	
			HB Negotiations Legal Status	X
			HC Scope of Negotiations	
			HD School Board Negotiating Powers and Duties	
			HE Board Negotiating Agents	
			HF Superintendent's Role in Negotiations	
			HG Method of Determining Staff Negotiating Organizations	
			HH Privileges of Staff Negotiating Organizations	
			HI Payment of Negotiations Costs	
			HJ Negotiations Meetings Procedures	
			HK Release of Negotiations Information	
			HL Preliminary Negotiated Agreement Disposition	
			HM Announcement of Final Negotiated Agreement	
			HN Impasse Procedures	
			HO Staff Job Actions	
			HP Negotiated Amendments and Renegotiations Procedures	

POLICY	RULE	EXHIBIT	STATE
SECTION I: INSTRUCTION Consult The School Administrator's Guide to the EPS/NSBA System, 1975 revised edition, for a full explanation of the codes and descriptors which follow. Use the checklist to record the contents of your own district policy manual. Your checkmarks will indicate which descriptors are covered in your manual.			
		IA Instructional Goals	
		IAA Instructional Priority Objectives	
		IB Academic Freedom	
		IC School Year	X
		ICA School Calendar	X
		ICB Extended School Year	
		ID School Day	X
		SN Pertains to the hours when schools are open for instructional purposes.	
		IE Organization of instruction	X
		SN The policy which sets forth the district's basic pattern as to grade level organization-that is, whether it is a K-8, 9-12 district or a K-6, 7-9, 10-12 district or otherwise and whether it operates special trades schools, adult schools and the like.	
		IF Curriculum Development	X
		IFA Curriculum Research	
		IFB Pilot Projects	
		IFC Pilot Project Evaluation	
		IFD Curriculum Adoption	
		IFE Curriculum Guides and Course Outlines	X
		IG Curriculum Design	
		IGA Basic Instructional Program	X
		SN This descriptor refers to the 3 R's and all other subjects on the school district's essential curriculum, including many if not all of the subcategories of IGA. These subcategories are listed separately because certain aspects of the basic instructional program require separate statements of policy.	
		IGAA Citizenship Education	
		IGAB Human Relations Education	
		IGAC Teaching About Religion	
		IGAD Occupational Education	
		IGADA Work Experience Opportunities	
		IGAE Health Education	
		IGAF Physical Education	
		IGAG Teaching About Drugs, Alcohol and Tobacco	
		IGAH Family Life Education	
		IGAI Sex Education	
		IGAJ Driver Education	

Section I - 1st of 4 pages

POLICY	RULE	EXHIBIT	SECTION I: Instruction	STATE
			Consult The School Administrator's Guide to the EPS/NSBA System, 1975 revised edition, for a full explanation of the codes and descriptors which follow. Use the checklist to record the contents of your own district policy manual. Your checkmarks will indicate which descriptors are covered in your manual.	
			IGB Special Instructional Programs and Accomodations	
			IGBA Programs for Handicapped Students	X
			IGBB Programs for Gifted Students	
			IGBC Programs for Disadvantaged Students	
			IGBCA Homeless Children	X
			IGBCB Migrant Children	X
			IGBD Programs for Pregnant Students	
			IGBE Remedial Instruction	
			IGBF Bilingual Instruction	
			IGBG Homebound Instruction	X
			IGBH Alternative School Programs	
			IGBI English as a Second Language	
			IGC Extended Instructional Programs	
			IGCA Summer Schools	X
			IGCB Homebound Schooling	X
			IGCC Honors Program	
			IGCD Advanced College Placement (Also LEB)	
			IGCE School Camps	
			IGD Cocurricular and Interscholastic Programs	X
			IGDA Student Organizations	
			IGDB Student Publications	X
			IGDC Student Social Events	
			IGDD Student Performances	
			IGDE Student Activities Fees	
			IGDF Student Fund Raising Activities	X
			IGDG Student Activities Funds Management	
			IGDH Contests for Students	
			IGDI Intramural Programs	X
			IGDJ Interscholastic Athletics	
			IGE Adult Education Programs	
			IGEA Adult Basic Edcuation	
			IGEB Adult High School Programs	
			IGEC Adult Occupational Education	
			IH Instructional Arrangements	
			IHA Grouping for Instruction	
			IHB Class Size	X
			IHC Scheduling for Instruction	
			IHD Student Schedules and Course Loads	
			IHE Team Teaching	
			IHF Differentiated Staffing	
			IHG Independent Study	
			IHH Individualized Instruction	
			IHHA Individual Help	
			IHI Contracting for Instruction	
			IHIA Performance Contracting	

POLICY	RULE	EXHIBIT	STATE
		SECTION I: Instruction Consult The School Administrator's Guide to the EPS/NSBA System, 1975 revised edition, for a full explanation of the codes and descriptors which follow. Use the checklist to record the contents of your own district policy manual. Your checkmarks will indicate which descriptors are covered in your manual.	
		IHJ Minicourses IHK Open Classrooms IHL Nongraded Classrooms	
		II Instructional Resources IIA Instructional Materials	X
		IIAA Textbook Selections and Adoption	
		IIAB Supplementary Materials selection and Adoption	
		IIAC Library Materials Selection and Adoption	X
		IIAD Special Interest Materials (Also KFA)	
		IIB Instructional Services	
		IIBA Teacher Aides	
		IIBB Resource Teachers	
		IIBC Instructional Materials Center	
		IIBD School Libraries	
		IIBDA Professional Libraries	
		IIBE Instructional Television	
		IIBF Instructional Radio	
		IIBG Computer Assisted Instruction	
		IIC Community Instructional Resources (Also KF)	
		IICA Field Trips and excursions	X
		IICB Community Resources Persons	
		IICC School Volunteers	
		IJ Guidance Program IK Academic Achievement	
		IKA Grading Systems	X
		IKAA Final Examinations	X
		IKAB Student Progress Reports to Parents	
		IKAC Student Conferences	
		IKAD Parent Conferences	
		IKB Homework	
		IKC Class Rankings	
		IKD Honor Rolls	
		IKE Promotion and Retention of Students	X
		IKEA Seventh & Eighth Grade Promotion Requirements and Trans	X
		IKEAB Promotion Requirements for Farson	X
		IKEB Accelerated Grade Placement	X
		IKF Graduation Requirements	X

Section I- 3rd of 4 pages

POLICY	RULE	EXHIBIT		STATE
			SECTION I: Instruction Consult The School Administrator's Guide to the EPS/NSBA System, 1975 revised edition, for a full explanation of the codes and descriptors which follow. Use the checklist to record the contents of your own district policy manual. Your checkmarks will indicate which descriptors are covered in your manual.	
			IL Testing Programs	
			ILA Test Selection and Adoption	
			ILB Test Administration	
			ILC Use and Dissemination of Test Results	
			IM Evaluation of Instructional Programs (Also AFE)	
			IN Miscellaneous Instructional Policies	
			SN This term does not call for a policy. Its purpose is to establish a category.	
			INA Teaching Methods	
			INB Teaching About Controversial Issues	
			INC Controversial Speakers	
			IND School Ceremonies and Observances	X
			INDA Patriotic Exercises	
			INDB Flag Displays	
			INE Assemblies	
			INF School Fairs	
			ING Animals in the School	
			INH Class Interruptions	

SECTION I-4th of 4 pages

POLICY	RULE	EXHIBIT		STATE
			SECTION J: STUDENTS Consult The School Administrator's Guide to the EPS/NSBA System, 1975 revised edition, for a full explanation of the codes and descriptors which follow. Use the checklist to record the contents of your own district policy manual. Your checkmarks will indicate which descriptors are covered in your manual.	
			JA Student Policies Goals	X
			JAA Student Policies Priority Objectives	
			JB Equal Educational Opportunities	
			JC School Attendance Areas	X
			JC-R School Attendance Areas	X
			JD School Census	
			JE Student Attendance	
			<i>SN This term does not require a policy. Its function is to establish a category.</i>	
			JEA Compulsory Attendance Ages	X
			JEB Entrance Age	X
			JEB-R Entrance Age	X
			JEC School Admissions	X
			JECA Admission of Resident Students	
			JECB Admission of Nonresident Students	X
			JECBA Admission of Exchange Students	X
			JECBB Admission of Interdistrict Transfer Students	X
			JECC Assignment of Students to schools	
			JECD Assignment of Students to Classes	
			JECE Student Withdrawal From School	
			JED Student Absences and Excuses	X
			JED-R Student Absences and Excuses	X
			JEDA Truancy	X
			JEDB Student Dismissal Precautions	X
			JEE Student Attendance Accounting	
			JEF Released Time for Students	
			JEFA Open Campus	
			JEFB Released Time for Religious Instruction	X
			JEFB-R Released Time for Religious Instruction	X
			JEG Exclusions and Exemptions From School Attendance	
			JF Student Rights and Responsibilities	
			JFA Student Due Process Rights	
			JFB Student Involvement in Decisionmaking (Also ABC)	
			JFBA Student Government	
			JFC Student Conduct	X
			JFC-R Student Conduct	X
			JFCA Student Dress Code	X
			JFCB Care of School Property by Students	
			JFCC Student Conduct on School Buses (Also EEACC)	X
			JFCC-R Student Conduct on School Buses	X
			JFCD Underground Student Publications	

POLICY	RULE	EXHIBIT		STATE
			SECTION J: STUDENTS	
			Consult The School Administrator's Guide to the EPS/NSBA System, 1975 revised edition, for a full explanation of the codes and descriptors which follow. Use the checklist to record the contents of your own district policy manual. Your checkmarks will indicate which descriptors are covered in your manual.	
			JFCE Secret Societies	
			JFCF Hazing	
			JFCG Smoking by Students	
			JFCH Alcohol Use by Students	
			JFCI Student Drug Abuse	X
			JFCI-R Tobacco, Alcohol & Drug Abuse Educ. Program	X
			JFCI-E Policy Awareness Statement	X
			JFCJ Dangerous Weapons in Schools	X
			JFCJ-R Dangerous Weapons in Schools	X
			JFCK Gang Activity or Association	X
			JFCL Sexual Harassment	X
			JFCL-E Harrassment & Violence Report Form	X
			JFCL-E-1 Notice to Individuals	X
			JFCM District Wide Network Use Policy	X
			JFCM-R District Wide Network Use Policy	X
			JFCM-E Student's Withdrawal of Network/Internet Access	X
			JFCN Electronic Signaling Devices	X
			JFCN-E Authorization Form	X
			JFD Student of Legal Age	
			JFE Pregnant Students	X
			JFF Married Students	X
			JFG Interrogations and Searches	X
			JFH Student Complaints and Grievances	X
			JFI Student Demonstrations and Strikes	
			JG Student Discipline	
			JGA Corporal Punishment	X
			JGA-R Corporal Punishment	X
			JGB Detention of Students	X
			JGB Dentention of Students	X
			JGC Probation of Students	X
			JGD Student Suspension	
			JGE Student Expulsion	
			JH Student Welfare	
			JHA Student Insurance Program	X
			JHB Student Aid Programs	
			JHC Student Health Services and Requirements	X
			JHCA Physical Examinations of Students	X
			JHCB Inoculations of Students	X
			JHCB-E Public and Private School Immunization Requirements	X

Policy	RULE	EXHIBIT		STATE
			SECTION J: STUDENTS Consult The School Administrator's Guide to the EPS/NSBA System, 1975 revised edition, for a full explanation of the codes and descriptors which follow. Use the checklist to record the contents of your own district policy manual. Your checkmarks will indicate which descriptors are covered in your manual.	
			JHCCA Communicable Diseases	X
			JHCCA-R Communicable Diseases	X
			JHCD Administering Medicines to Students	X
			JHCD-R Protocol for Administration of Non-Prescription Medication	X
			JHCD-E Notice of Consent for the Administration of Medicine	X
			JHCE Health and Wellness	X
			JHCE-R Health and Wellness	X
			JHD Student Psychological Services	
			JHDA Psychological Testing of Students	
			JHE Student Social Services	
			JHEA Home Visits	
			JHF Student Safety	
			SN <i>This and following descriptors refer to policies in addition to those covered in the EBC sequence, which see.</i>	
			JHFA Supervision of Students	
			JHFB Student Safety Patrols	
			JHFC Student Bicycle Use	
			JHFD Student Automobile Use	
			JHG Child Abuse	X
			JHG-E Report of Child Abuse	X
			JI Student Awards and Scholarships	
			JJ Student Volunteers for School and Public Service	
			JK Employment of Students	X
			SN <i>Pertains to the employment of students by the school district and any other student employment matters other than work-study employment.</i>	
			<i>See IGADA, Work Experience Opportunities</i>	
			JL Student Gifts and Solicitations	
			SN <i>The policy pertaining to the giving of gifts by students and student organizations and solicitations, such as charity appeals, by students and student organizations. See also GBI, Staff Gifts and Solicitations and IGDF, Student Fund-Raising Activities.</i>	
			JM Staff-Student Relations (Also GBH)	
			JN Student Fees, Fines, and Charges	X
			JO Student Records	X
			JO-R Student Records	X
			JP No Child Left Behind	X
			JQ Public School Choice	X

POLICY	RULE	EXHIBIT		STATE
			SECTION K: COMMUNITY RELATIONS Consult The School Administrator's Guide to the EPS/NSBA System, 1975 revised edition, for a full explanation of the codes and descriptors which follow. Use the checklist to record the contents of your own district policy manual. Your checkmarks will indicate which descriptors are covered in your manual.	
			KA School-Community Relations Goals	
			KAA School-Community Relations Priority Objectives	
			KB Public Information Program	
			KBA Public's Right to Know	X
			KBB School Attendance Areas	
			KBC News Media Relations	
			KBCA News Releases	
			KBCB News Conferences and Interviews	
			KBCC News Media Services at Board Meetings (Also BDD)	
			KBCD Broadcasting and Taping of Board Meetings (Also BDDJ)	
			KBCE Sports and Special Events News Coverage	
			KBD Speaker Services	
			KBE Bond Campaigns (Also FD)	
			KBF Use of Students in Public Information Program	
			KC Community Involvement in Decisionmaking (Also ABA)	X
			KD Public Participation at Board Meetings (Also BDDH)	X
			KE Staff Participation in Community Activities (Also GBF)	
			KF Community Instructional Resources (Also IIC)	
			KFA Special Interest Materials (Also IIAD)	
			KG Community Use of School Facilities	X
			KGA Public Sales on School Property	
			KGB Public Conduct on School Property	
			KGC Smoking on School Premises at Public Functions	
			KGD Use of School Buses by Community Groups	X
			KH Public Gifts to the Schools	X
			<i>SN Pertains to gifts offered by individuals or groups to either the district-at-large or to individual schools or school organizations. See also GBI, Staff Gifts and Solicitations and JL, Student Gifts and Solicitations.</i>	
			KI Public Solicitations in the Schools	
			<i>SN Pertains to charity appeals and fund-raising campaigns for special purposes. See also IGDF, Student Fund-Raising Activities; GBI, Staff Gifts and Solicitations; and JL, Student Gifts and Solicitations.</i>	
			KJ Advertising in the Schools	X
			KK Visitors to the Schools	X

POLICY	RULE	EXHIBIT		
			SECTION J: STUDENTS	
			Consult The School Administrator's Guide to the EPS/NSBA System, 1975 revised edition, for a full explanation of the codes and descriptors which follow. Use the checklist to record the contents of your own district policy manual. Your checkmarks will indicate which descriptors are covered in your manual.	
			KL Public Complaints	
			KLA Public Complaints About Policies	
			KLB Public Complaints About the Curriculum or Instructional Materials	X
			KLC Public Complaints About Facilities or Services	
			KLD Public Complaints About School Personnel	X
			KM Relations With Community Organizations	
			KMA Relations With Parents Organizations	
			KMB Relations With Booster Organizations	
			KMC Relations With Neighborhood Associations	
			KMD Relations With Churches	X
			KME Relations With Yough Organizations	
			KMF Relations With Private Social Service Organizations	
			KMG Relations With Business Organizations	
			KMH Relations With Labor Organizations	
X			KMI Relations With Political Organizaitons	
			KMJ Relations With Indian Tribal Councils	
			KN Relations With Governmental Authorities	
			<i>SN Pertains to agencies of government other than education agencies. See Section L, Education Agency Relations.</i>	
			KNA Relations With Local Governmental Authorities	
			KNAA Relations With Fiscal Authorities	
			KNAB Relations With Taxation Authorities	
			KNAC Relations With Election Authorities	
			KNAD Relations With Anti-Poverty Authorities	
			KNAE Relations With Housing Authorities	
			KNAF Relations With Health Authorities	
X			KNAG Relations With Welfare Authorities	
			KNAH Relations With Park Authorities	
			KNAI Relations With Recreation Authorities	
			KNAJ Relations With Police Authorities	
			KNAK Relations With Fire Authorities	
			KNAL Relations With Civil Defense Authorities	
			KNAM Relations With Environmental Authorities	
			KNAN Relations With Planning Authorities	
			KNAO Relations With Zoning Authorities	
			KNB Relations With County Governmental Authorities	
			KNC Relations With State Governmental Authorities	
			KND Relations With Federal Governmental Authorities	

Policy	Rule	Exhibit	SECTION L: EDUCATION AGENCY RELATIONS	State
			Consult The School Administrator's Guide to the EPS/NSBA System , 1975 revised edition, for a full explanation of the codes and descriptors which follow. Use the checklist to record the contents of your own district policy manual. Your checkmarks will indicate which descriptors are covered in your manual.	
			LA Education Agency Relations Goals	
			LAA Education Agency Relations Priority Objectives	
			LB Relations With Other Schools and School Districts	X
			LBA Shared Services	
			LBB Cooperative Educational Programs	
			LC Relations With Education Research and Service Centers	
			LD Relations With Cultural Institutions <i>SN Pertains to museums, public libraries, and the like.</i>	
			LE Relations With Colleges and Universities	
			LEA Student Teaching and Internships	
			LEB Advanced College Placement (Also IGCD)	
			LF County Education Agency Relations	
			LG State Education Agency Relations	
			LH Federal Education Agency Relations	
			LI Relations With Educational Accreditation Agencies	X
			LJ Professional Visitors and Observers	