

**SWEETWATER COUNTY SCHOOL DISTRICT NUMBER ONE, STATE OF WYOMING  
HARASSMENT AND VIOLENCE REPORT FORM**

**General Statement of Policy Prohibiting Harassment**

It is the policy of Sweetwater County School District Number One, State of Wyoming (the “District”) to maintain an educational and employment environment that is free from harassment or violence based upon another individual’s sex, sexual orientation, marital status, race, religion, national origin, or disability. The District prohibits such harassment and violence as various forms of unlawful discrimination. A detailed statement of this policy is contained in Policy File GBCC and JFCL.

**Report of Alleged Harassment or Violence**

Complainant \_\_\_\_\_

Home Address \_\_\_\_\_

School Address \_\_\_\_\_

Home Phone \_\_\_\_\_

School Phone \_\_\_\_\_

Date(s) of Alleged Incident(s) \_\_\_\_\_

Name of person you believe harassed or was violent toward you or another person.

\_\_\_\_\_

If the alleged harassment or violence was toward another person, identify that person.

\_\_\_\_\_

Describe the incident(s) as clearly as possible, including such things as: what force, if any, was used; any verbal statements (i.e. threats, requests, demands, etc.); what, if any, physical contact was involved, etc. (Attach additional pages if necessary.)

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Where and when did the incident(s) occur?

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List any witnesses who were present.

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This complaint is filed based on my honest belief that \_\_\_\_\_ has harassed or has been violent to me or to another person. I hereby certify that the information I have provided in this complaint is true, correct and complete to the best of my knowledge and belief.

\_\_\_\_\_  
(Complainant Signature)

\_\_\_\_\_  
(Date)

Received by \_\_\_\_\_

\_\_\_\_\_  
(Date)