<u>File</u>: GDI

## SUPPORT STAFF ASSIGNMENTS AND TRANSFERS

Classified employees are assigned to positions by the immediate supervisor with the approval of the Director of Human Resources or the Superintendent.

When it is in the best interests of the district, personnel may be given different assignments, either in the same building or at a different location.

Any employee may request to be reassigned and shall be considered as eligible to fill a vacant position as any other applicant, pending examination of his/her qualifications.

Adopted 2/14/77 Revised 3/13/96 Revised 2/10/92 03/13/96