

Travel Stipend for Professional Staff

To qualify for a travel stipend professional staff must meet the following criteria.

They must be assigned to more than one building and

They must be required to travel during lunch break and planning time which reduces time for either (should have a minimum daily average of 45 minutes prep time and 30 minutes lunch, and

They may not claim a reimbursement for mileage.

Professional Staff meeting the above criteria will receive the following benefits in addition to contract salary.

They will receive a stipend of \$2000.00

Professional staff work load will be adjusted according to Professional Staff Work Load Policy File: GCK and GCK-R.

This compensation will be paid via the extra duty contract. The employee may choose either a lump sum payment on the last pay period in May or in equal amounts semi-monthly throughout the school year.

Educational specialists who traditionally travel as part of their job assignments and who are in control of designing their own schedules are expected to schedule time for lunch and do not qualify for the travel stipend.

Adopted: 2/14/01

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School District #1, Sweetwater County, Wyoming